



CAPA NEWS Submission Guidelines

Canadian Association of Professional Apiculturist (CAPA) was originally founded as the Canadian Association of Apiculturists (CAA) in 1959. At the 1974 Annual Meeting held in Banff, the CAA decided to federally register and professionalize the organization. Hence from 1975 onward, the organization has been known as the Canadian Association of Professional Apiculturists (CAPA). CAPA members study, educate and administrate in the fields of apiculture and pollination. This online newsletter will broadcast the CAPA business activities.

Aims and scope

The CAPA NEWS is an informative semi-annual article dedicated to deliver CAPA's activities to the public in both official languages, English and French. This electronic newsletter publishes reports, summaries of scientific articles, retorts, notes, letters, reviews, and short comments on apiculture and beekeeping knowledge. This may include topics of interest on honey bee health, new research, importation issues, provincial apicultural issues, national authority organizations, and the study of other insect pollinators.

The reports and news pertain to the diverse pursuits of CAPA members, and other institutions and organizations, which includes, but are not limited to:

- Regulatory aspects associated with management of honey bees;
- Research into unknown aspects of *Apis mellifera*, non-*Apis* bees and other insect pollinators;
- Investigation and inspection regarding bee diseases and pests;
- Collection of statistics on provincial and federal bee production, movement, and winter losses;
- Beekeeping challenges, pollination and bee products; and
- Conservation initiatives to encourage wild species of bees.

Articles must be within the aims and scope of the newsletter. Reports which fall outside of CAPA interest topics or lack any novelty will not be considered. It is the author's responsibility to ensure that the reports are written in accordance with newsletter guidelines. All materials submitted to the newsletter will be reviewed by the editorial board and CAPA executives.



Instructions for authors:

These instructions will ensure submitted papers are formatted according to the newsletter's specific requirements. Corresponding author(s) is responsible for meeting all of the following requirements to publish an article, and communicate with the editorial board during the submission.

- Papers must be provided as a single Word (.docx) file.
- Each file's name must include a short title, author, and date.
- Tables should be cited in a Word text or submitted in a separate Word file.
- Figures should be submitted in a JPG format with a minimum resolution of 300 dpi.
- Figures and tables should be clearly labeled and referenced within the text.
- Author(s) information in each file must contain:
 - The name(s) of the author(s),
 - The affiliation(s) of the author(s), i.e. institution, (department), city, (Province/State), country, and
 - A clear indication and an active e-mail address of the corresponding author(s).

Submission:

The materials enclosed by the following categories can be submitted to the Editorial board at capa.news24@gmail.com:

Reports: Report may address multiple aspects of apiculture including, but not limited to honey bee health, pathology, parasitology, toxicology, integrated pest management (IPM), beekeeping management, genetics, breeding, pollination, bee behavior and physiology, winter losses, importations, honey fraud, bee products, extension and sustainability.

Summary of Research Articles: These will describe a published article that is relevant to the topics cited in the "Aims and Scope" description. The newsletter seeks a simple summary which illustrates the results simply and concisely to the public. The simple summary must consist of no more than 300 words, and include the link and DOI number (Digital Object Identifier).

Upcoming events: This section will highlight upcoming events, meetings, and conferences associated with apiculture, pollination and social insects. The announcements must include event name, date, location, organizer, and a corresponding link.

Publications: CAPA members are encouraged to outline current their scientific and non-scientific publications in this newsletter.



Permissions

If permission is required for materials (e.g. figures, tables, etc.) that have already been published elsewhere, it is responsibility of corresponding author(s) to obtain permission from the copyright owner(s) for the online format.

Examples for the acceptable materials:

- CAPA Committees reports
- National, provincial reports
- Post-secondary institutes reports, and updates
- Oncoming events, conferences, and meetings
- Research updates and reports
- CAPA members' publications
- Short news, job announcements
- Canadian Honey Council reports for the CAPA
- Provincial beekeepers' association reports for the CAPA

Editorial Board:

Rassol Bahreini / Andrew Nagy / Cameron Menzies